

Registering your ECT for Induction



BEFORE YOU START:

You will need the following information:

- School name and URN
- Name and email address of Induction Tutor
- ECT and Mentor: full names, dates of birth, Teacher Reference Numbers (TRNs), school email addresses
- Working Pattern (full time/part time) for ECTs and Mentors
- Pairings of ECTs and Mentors
- ECT's teacher training details - provider, subject/phase
- Your Lead Provider name (e.g. Teach First)
- Details of your Appropriate Body (e.g. Saffron Teaching School Hub)

STEP ONE: Register ECTs and Mentors with the DfE

The DfE will send an invitation for you to access this service between 15th and 30th June for September 2026 starters. The system will not allow you to register before this window.

- Make sure that you have a DfE Sign-in account - you can check that [HERE](#)
- Access the DfE [Register Early Career Teachers](#) website
- Follow the steps to complete the information requested including assigning a mentor to each ECT
- Choose the 'provider-led' option for training
- Select **Teach First** as your Lead Provider
- Select **Saffron Teaching School Hub** as your Delivery Partner
- Register each new ECT
- If you have any questions about the process or the status of your ECT then please get in touch

STEP TWO: All ECTs must be registered with an Appropriate Body before they start induction

To register with Saffron Appropriate Body, follow one of the options below:

- Log in to [Saffron ECT Manager](#) - if your school is set up in ECT Manager you can then register your ECT(s) straight away
- If your school does not have a log in for ECT Manager, please contact kerrywalpole@saffron.academy to register your school

For more information about Saffron Appropriate Body, please visit our webpage [HERE](#).

STEP THREE: Registration for the Early Career Training Programme (with Saffron TSH and Teach First)

As the AB and ECTP are separate areas of induction, there are separate registration systems for each, which means that information may have to be entered more than once.

- Complete the Saffron registration and agreement form [HERE](#) so that we can link and accept your DfE registration with Teach First
- You do not need to register with Teach First directly