### Application criteria and process for the NPQ in Early Years Leadership

**Introduction**  
Welcome to Teach First's reformed NPQ Education setting Leader Programmes application form. Our NPQ programmes help talented teachers become inspiring leaders at every level, and we are looking forward to getting started with our next cohort in October 2022

**Application criteria and process​**

Please note that we will be conducting the relevant checks to ensure you are eligible to join the NPQEYL programme. We reserve the right to withdraw your place from the NPQ programmes.

We recommend that you visit the Teach First [NPQs webpage](https://www.teachfirst.org.uk/npqs) before applying.

To be eligible to undertake this NPQ you should:

* Hold a full and relevant Level 3 (or higher) qualification (not mandatory but envisioned)
* In settings on the Early Years Register, the manager must hold an approved level 3 qualification or above and at least half of all other staff must hold at least an approved level 2 qualification. The manager should have at least two years’ experience of working in an early years setting, or have at least two years’ other suitable experience
  + You should be on the Early Years Register (you will have an Ofsted URN that will come through with their DfE registration)
* Childminders must have completed training which helps them to understand and implement the EYFS before they can register with Ofsted or a childminder agency
  + You should have an Ofsted URN that will come through with your DfE registration

**Important:** please save responses to the free text questions in a Word Document as you go in case you encounter any technical difficulties.

**Please complete all highlighted sections**. Be sure to check your spelling and grammar before submitting as this will also be looked at in your application.

### The Commitment​

Before starting, please ensure you have informed your line manager or headteacher that you are applying for the NPQEYL. If your application is successful, you will be sent a document outlining the expectations of the programme. You will be asked to sign the document to confirm you will meet these expectations, and your head teacher/line manager will also be asked to sign the document to confirm they understand and agree to the commitment involved.

The programme will start in October 2022 and will be a combination of online resources and live training sessions:

* **Online resources** - All the high-quality resources that come with the programme are available online. You’ll access knowledge and tools to help you reflect on and track your leadership development, tackling the issues impacting your setting. Each stage requires around ten hours of online learning through modules. You can take these as and when you choose.
* **Live training sessions** - Get together online with leadership experts and fellow participants to review your work, prepare for the next stages and share experiences. There are several focused learning events throughout the NPQ programme: these will be a mixture of virtual and in-person sessions, both one-to-one and in groups, providing an opportunity to focus on your context, deepen your understanding, and access support to reflect on your own progress.

If you move education settings or employer, this may mean you are unable to complete the programme (see our eligibility criteria), so please do consider this as well.

Please acknowledge the information shared here, and the commitment required to complete the programme, before progressing, by clicking on the boxes below:

I understand the commitment required to successfully complete the programme.

I understand that Teach First can only accept applications from teachers, practitioners and leaders who are, or who will be, in organisations that meet Teach First eligibility as outlined on the [NPQ webpage](https://www.teachfirst.org.uk/npqs).​

### Contact us

If you have any issues whilst completing the form, please email Lorraine Chedzoy on [lchedzoy@swchs.net](mailto:lchedzoy@swchs.net)

#### Data Protection - Fair collection notice

The information you have provided will be used to contact you in relation to the specific Teach First programme(s) or initiates you have applied for, including any next steps required for your application and any relevant updates. Our main contact method is email but we may also contact you via phone, post, SMS or push notifications. By completing this form, you agree to be contacted for this purpose.

For more information on how Teach First handles your personal information, please see our Privacy Statement and Fair Collection Notice - [www.teachfirst.org.uk/privacy-policy](https://www.teachfirst.org.uk/privacy-policy).

### Personal information

**Your information**

|  |  |
| --- | --- |
| First name: |  |
| Known as name (optional): |  |
| Last name: |  |
| Current role in organisation |  |
| Personal email address: |  |
| Work email address: |  |
| Preferred email address (this will be our main point of contact with you throughout this process). |  |
| Contact Home number: |  |
| Mobile phone number: |  |

If you are currently living abroad, please include the international dialling code. Please only input numbers and do not use any special characters.

What is your ethnic background? Choose from one option that best describes your ethnic group or background.

White / Caucasian

Asian/Asian British

Black/African/Caribbean/Black British

Asian/Asian British

Mixed/Multiple ethnic groups

Other ethnic group

Prefer not to say

### Professional Information

|  |  |
| --- | --- |
| Your Organisation |  |
| Your Organisation Address |  |
| Your organisations Telephone Number |  |
| URN (which can be found on your Ofsted report) |  |
| Your current role |  |
| How many years have you been in your role |  |
| Do you have level 3 or equivalent qualification? If so, please state type and year of completion. This may be in child development or may be unrelated.  If unsure, please outline your professional qualifications that show you would be suitable for this programme. |  |
| Outline your relevant work experience ( and length) |  |
| Describe your education setting  Does this include:   * In settings on the Early Years Register, the manager must hold an approved level 3 qualification or above and at least half of all other staff must hold at least an approved level 2 qualification. The manager should have at least two years’ experience of working in an early years setting, or have at least two years’ other suitable experience * Childminders must have completed training which helps them to understand and implement the EYFS before they can register with Ofsted or a childminder agency   + You should have an Ofsted URN that will come through with your DfE registration |  |

PLEASE NOTE: Please give the full name of the education setting you will be working in from October 2022. Please enter the education setting’s name as it appears within official communications. Please avoid abbreviations.

### Application questions

Please complete all questions.

The NPQ programme Selection Team will assess your application based on your responses to the questions below. Please take your time to consider your responses, give enough detail in your responses to fully answer the question, and check your spelling and grammar before submitting. We will look at your understanding of the NPQ programme and how it will impact your practice in education setting and with your pupils.

### Question 1:

**Why would you like to complete the Programme with Teach First?**

Within your answer please consider:

* Your understanding of the structure of the programme.
* How taking part in the programme will impact on your development and progress.
* The impact that you would hope to have on the Teach First vision <https://www.teachfirst.org.uk/our-mission>

Please submit your answer in the **box below,** your answer should be approx. 400 words and should cover all three points above.

### Question 2:

**Please provide a specific, recent example to show how you are ready for the next step**

Within your answer please consider:

* How this example demonstrates your readiness to take the next step in education setting leadership
* What skills you will focus on developing <https://www.teachfirst.org.uk/npqs/early-years-leadership>

Please submit your answer in the **box below,** your answer should be approx. 400 words and should cover both points above

### Question 3:

**Throughout the programme, you will develop knowledge and skills in leadership to enable all pupils to succeed. You can see more information on these in the NPQ**[**Curriculum Framework**](https://www.gov.uk/government/publications/national-professional-qualifications-frameworks-from-september-2021)

From the list below, please choose one area you consider most important for you to develop in your role and explain how this will impact on pupils and staff at your organisation

* Child Development
* SEND
* Cultural and Organisational Management
* Partnerships and Relationships
* Child Development

Please submit your answer in the **box below,** your answer should be approx. 400 words and should cover all points above

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### Supporting information

|  |  |
| --- | --- |
| Where/how did you first hear about our NPQ programmes? |  |
| Why did you choose Teach First for your NPQ over another provider? |  |

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Where/how did you first hear about our NPQ programmes?

Social media

Teach First website​

Google/Internet search

Word of mouth – current programme member

Word of mouth – someone at my education setting

Other -please give details:

### Reasonable adjustments (if applicable)

Our aim is to ensure everyone can perform their best and to make our process fair and inclusive for all.

Please tell us if you have any individual requirements we should know about. Individual requirements can include but are not limited to: Sensory, mobility and health conditions. Neurodiversity, including Autism, Attention Deficit Disorder, Dyslexia, Dyspraxia, Dyscalculia, Epilepsy and other hidden disabilities. Faith, including prayer room access or if you are unavailable at specific days or times due to religious observances.

Please only use this section to outline individual requirements which could potentially impact allowing you to perform to the best of your ability and we can organise reasonable adjustments where necessary.

### Headteacher Information

|  |  |
| --- | --- |
| Do you have authorisation from your Headteacher to apply |  |
| Your Headteacher name |  |
| Your Headteachers email address |  |
| **Marketing** |  |
| Do you have a Twitter handle? | Yes my Twitter handle is: |
| Can we tag you/use any quotes from you on our Twitter page? | Yes/No |

To be considered for your NPQ programme choice you will need to secure agreement from your head teacher. This is to ensure your education setting supports you in pursuing, and you are able to ensure you can meet the required commitment to achieve, the NPQ.

Your place on the programme is secured once your head teacher has co-signed the education setting agreement which will be emailed to you if your application is successful and before starting your NPQ. If you are currently a head teacher or due to start a headship position, please indicate ‘yes – authorisation granted’ below.

The deadline for submitting your application form is **22nd July 2022**

Please email your completed application form to Lorraine Chedzoy at [lchedzoy@swchs.net](mailto:lchedzoy@swchs.net).