

What it means to be a facilitator on our NPQ programme

The role of NPQ facilitator offers an exciting and challenging professional development opportunity for an ambitious teacher and/or school leader who would like to contribute to the wider effectiveness of teaching and school leadership across Essex and the wider region.

Description of the role

Using the training materials provided by our Lead Provider Teach First, our facilitators mainly work in pairs to lead course participants, facilitating online seminars and face to face conferences all provided for you. Each month programme members work through asynchronous material on Brightspace - an online platform. They then bring this knowledge to their monthly online seminar led by expert facilitators. We use TEAMS as our platform and each NPQ group has its own team to enable them to meet and collaborate virtually. The facilitators will also deliver two face-to-face conferences which will be held in Essex venues. Facilitators are also bringing the seminar and conference material to life giving 'real life' leadership examples from their own practice and contexts.

Why it's a good thing to do

Facilitating makes a significant difference to the quality of leadership and, ultimately, on the achievements of pupils in Essex schools. Being part of the NPQ facilitation team is a source of enormous personal satisfaction and professional growth. It also gives the facilitator excellent access to research-informed evidence to support teaching and learning and leadership in school which will support them in their wider role.

Remuneration

| Programme | Duration | Remuneration to facilitator's school |
|--|-----------|--------------------------------------|
| Specialist NPQs <ul style="list-style-type: none"> NPQ in Leading Teaching NPQ in Leading Teacher Development NPQ in Leading Literacy NPQ in Leading Behaviour & Culture | 12 months | £750.00 |
| Leadership NPQs <ul style="list-style-type: none"> NPQ in Early Years Leadership NPQ in Senior Leadership NPQ in Headship NPQ in Executive Leadership | 18 months | £1,000.00 |

Expectations

As an NPQ facilitator you will have the following:

- Knowledge of the NPQ Frameworks up to and including the level at which you are facilitating.
- Knowledge and understanding of the current education sector and the challenges faced by school leaders.
- An ability to employ a variety of online learning facilitation techniques to ensure engagement and participation of all programme members.
- Confidence in planning, sequencing, leading, and delivering CPD.
- Well-organised and an effective communicator.

Commitment

Each programme varies in length from 12 months for a specialist NPQ and 18 months for a Leadership NPQ. The commitment level is therefore varied.

- Specialist NPQs - 1 F2F induction session for an hour - mainly led by Saffron Teaching School Hub, 9 online one-hour seminars and two full day F2F conferences = 22 hours in total.
- Leadership NPQs - 1 F2F induction session for an hour - mainly led by Saffron Teaching School Hub, 11 online one-hour seminars and two full day F2F conferences = 24 hours in total.

All materials are planned for you and therefore preparation is limited and is likely to be around logistics. You may wish to read the PPT notes created for you.

There is an optional recording of a walkthrough of each session created by Teach First in SharePoint next to the curriculum materials. Most facilitators do not need to watch these.

We would like to have two short meetings with our facilitator teams at two key points to reflect on QA and get your feedback. No preparation is needed for this.

How to apply

- 1) Read the [NPQ Facilitator Role Description](#) - this will help you decide if this is the role for you.
- 2) Complete our [NPQ Facilitator Application Form](#).
- 3) Meet with our NPQ Leads Angela Rodda and Katie Vanderpere-Brown for a professional conversation to discuss the role and your experience in more depth.
- 4) If you have any questions about this role, contact our NPQ Administrator Erica Carver at ECarver@saffron.academy.